

STAMFORD JOINT FIRE DISTRICT

Minutes

March 13, 2018

The regular monthly meeting of the Board of Commissioners of the Stamford Joint Fire District was called to order at 7:00p.m. by Chairman Tim Powell and the Pledge of Allegiance was recited.

Present were: Lucy Chichester, Deidra Hill, Ellen Kennedy, Dusty King, Peter Pioppo, Tim Powell, Bill Sharick, and EMS Chief Ryan Hejnal.

The Minutes from the February meeting were read and approved – 1st motion by Peter, 2nd motion by Deidra – none opposed.

Presentation of Bills

<u>Vendor</u>	<u>Amount</u>
Ace Hardware	\$47.30
Channing Bete	\$134.69
Deluxe Checks	\$58.50
DeNooyer Chevrolet	\$39,653.00
Detroit Industrial Tool	\$1,304.41
Donald Stone	\$405.00
Extrication Concepts	\$1,470.60
Greenbriar Construction	\$500.00
MES	\$24.99
Mirabito	\$480.81
Moore Medical	\$529.57
MTC	\$86.82
NYSEG	\$794.07
NYSIF	\$2,474.42
Verizon	\$138.75
Verizon	\$127.53
Village of Stamford	\$66.00
WEX Bank	\$266.28
	<hr/>
	\$48,562.74

Motion made to pay the bills – 1st motion by Dusty, 2nd motion by Bill – none opposed.

Treasurer's Report

Checking Account	\$ 6,240.47
General Fund Account	\$ 178,148.85
Apparatus Reserve	\$ 26,066.46
Repair Reserve	\$ 22,961.16

Received:

\$86,055.52 – Town of Harpersfield (taxes)

\$36,820.70 – Town of Gilboa (taxes)

\$10,571.35 – Town of Kortright (taxes)

\$20,802.00 – Town of Jefferson (taxes)

\$16,504.28 – Utica National Insurance (SCBA claim)

Note – Town of Stamford taxes were received in January (\$41,675.29)

Discussion about gear and airpicks now that the check has been received. Pay invoice and give to Kevin Hull at Reynard Insurance to show it has been taken care of.

Discussion about MTC service at Lucy's house for home office. Lucy has not looked into options yet – waiting to see what the new rates will be.

Discussion about ordering toner for the printer in the radio room – Ellen will take care of. Lucy has coupons from 1ink.com to use.

Reports / Requests from Fire Department Chiefs

Nothing to report/request this month.

Commissioner Reports / Discussion

- Deidra –
 - She has created email addresses for officers, commissioners and admin support and explained how the system will forward email from the SFD website to personal email.
 - Discussion about getting business cards ordered after the meeting.
- Dusty –
 - Stinson Lock Service has not gotten back to him yet.
 - Need to get pricing from Pickett's for replacement entry doors. Discussion to also check with Skylands/Jim Kopp.
 - Stair treads for staircase outside radio room – will get pricing.
 - Awaiting price quote from Kenny King for lights/emergency exit signage + still need to install two fans.
- Peter –
 - Dusty noted that 2771 was inspected and had oil change.
 - Tim gave Peter contact info for cut off saw blades.
 - Dusty noted that he will check 2712 outside tire pressures.
 - Discussion that Peter can reach out to Dusty, Matt Taylor or Allie Vamosy for assistance in his role overseeing trucks and equipment.
 - Tim noted that the blades are here and on the vehicles (2761 and 2711). Need to do trainings.
 - Discussion about having only one set of jaws available (on 2761) and that not many trucks have been rolling for calls. TNT will be coming out in the spring to do demonstrations.
 - Bill noted that we need a light box and hi band radio charger installed in 2771.
 - Dusty suggested that with Pete being around more and with his experience, that he have a radio issued to him. That will need to be brought up at the SFD meeting and to the Board of Directors.
- Bill –
 - Discussion about trying to get extra radios and pagers from Otsego or Schoharie Counties – would need 6-10 depending on the price.

Old Business

- 2762 updates – still need titles. It was noted that all not needed in 2763 should be sold off as well. Resolution to allow EMS Chief Ryan Hejnal to surplus equipment and supplies off of ambulance 2763 – 1st motion by Bill, 2nd motion by Dusty – none opposed.
- Discussion about reaching out to 911 to work out dispatching.
- Discussion that we need a resolution for First Responder CON effective 4/1/18. Recommend not certify new vehicle (2772) until we know it is on the way to us. We can temporarily register 2771 (up to 30 days) until 2772 arrives. Adopt wording from Joe Farrell or Terry Hannigan that Ryan will use to create resolution for CON to de-certify and certify vehicles. 1st motion by Bill, 2nd motion by Peter – none opposed.
- Discussion about 2772 –
 - Generic appearance so it can be repurposed if needed.
 - It was noted that the radios were not included in the pricing. Approximately \$9-15K for upfitting and radio.
 - Take low-band radio from 2762 and put into 2772.
 - Motion to approve upfit and radio quotes – 1st motion by Dusty, 2nd motion by Deidra – none opposed.
- Discussion about office space upstairs – will need to look into installation of fax line and computer service + see if computers currently up there work.
- DMV LENS Program –
 - Ellen noted that she has been gathering DMV information from members.
 - Discussion that should have from everyone – not just names on driver/trainer list in the event of incident to/from an SFD incident or event.
 - Discussion about who should have access to website – Ellen and add Tim.
- Ryan noted that the case and charger for the LUCAS are on back order – that is why the Moore Medical bill is so low.
- Spring Conference –
 - New Commissioners need to attend: Dusty, Peter and Deidra for Thursday, 4/19.
 - Ellen needs to attend the secretary session (morning) and treasurer session (afternoon) on Thursday, 4/19.
 - Ellen will enroll everyone via on-line registration and pay via SJFD credit card. (Later it was determined that Lucy would enroll everyone noted above and pay via SJFD check).

New Business

- Discussion about additional insurance benefits as presented in Kevin Hull's follow up email.
- Would like to go with Provident Plan 3 – Premium Mode for Class A & B coverage -- \$1,942.00. Discussion not to commit to three year pre-paid option (\$5,243.00) at this time as it was not budgeted for. 1st motion by Dusty, 2nd motion by Bill – none opposed.
- Further discussion to make sure this plan also covers all Commissioners.
- Discussion if we needed to enroll in additional plans for cyber liability, sexual molestation or crisis event. 'No' for all.
- Purchasing Policy update – will review next month.

Other Business

- Bill noted that Fyr Fyter will be coming in to do inspections.
- Ryan reviewed the ByLaw revisions with the Commissioners and noted that it was approved at the 3/6/18 department meeting. Approved by Commissioners – 1st motion by Peter, 2nd motion by Deidra – none opposed.

- Peter inquired about Recruit NY day and other events to draw in the public and potential recruits. Discussion to speak with Kevin Hull about can/can't do.

Meeting adjourned at 9:10p.m.

Respectfully,

Ellen Kennedy
District Secretary