

STAMFORD JOINT FIRE DISTRICT

Minutes

October 16, 2018

The regular monthly meeting of the Board of Commissioners of the Stamford Joint Fire District was called to order at 7:15pm by Chairman Tim Powell.

The Pledge of Allegiance was recited.

Present were: Lucy Chichester, Deidra Hill, Ellen Kennedy, Dusty King, Peter Pioppo, Tim Powell, Bill Sharick, Stamford FD Chief AJ Vamosy and Stamford FD EMS Chief Ryan Hejnal. Also present was Matt Taylor, a member of the Stamford Fire Department.

The public budget hearing for 2019 was opened.

The Minutes from the September meeting were read and approved – 1st motion by Dusty, 2nd motion by Peter – none opposed.

Reports / Requests from Fire Department Chiefs

- Chief Vamosy discussed hose testing scheduled for October 23rd.
 - Cost is 24 cents per foot.
 - Will need operator(s) here to move trucks to test location and to verify re-load of hose after testing.
 - Cost should be just under \$2,000 as we have approximately 8,000 foot of hose to be tested. Will not be performing hard suction testing.

Presentation of Bills

<u>Vendor</u>	<u>Amount</u>
Ace Hardware	\$ 13.79
Chip Meyers	\$ 1,500.00
Delco Creative	\$ 145.00
Fyre Fyter	\$ 50.00
Garrison Fire & Rescue	\$ 431.71
Har-Rob Fire Apparatus	\$ 1,056.18
IAM Responding	\$ 10.00
Lowe's	\$ 800.07
Lowe's	\$ 315.97
Margaretville Telephone	\$ 95.25
MES	\$ 89.30
MIBH/Healthworks	\$ 2,497.00
NAPA	\$ 187.19
NAPA	\$ 12.48
Newegg	\$ 3,812.74
NYSIF Workers' Comp	\$ 2,621.75

On Star	\$	20.00
The Daily Star	\$	65.61
Vasta's	\$	110.06
Village of Stamford	\$	42.50
WEX Bank	\$	525.95
Young, Fenton, Kelsey & Brown	\$	114.00
		\$ 14,516.55

Discussed bill from Oneonta Garage Doors. The bill was addressed to SFD (vs. SJFD) – approved at this meeting to pay.

Discussion about IAM Responding billing and that the \$10 telephone call cost was not included when we renewed our contract. Approval to pay now.

Approval of bills as presented – 1st motion by Dusty, 2nd motion by Deidra – none opposed.

Treasurer’s Report

Checking Account	\$	7,809.40
General Fund Account	\$	75,186.18
Apparatus Reserve	\$	26,074.04
Repair Reserve	\$	22,967.77

- Discussion about having the firehouse lighting project started up again before year end.

Old Business

- Upstairs office status – a work in progress.
- Purchasing policy – no updates.
- Discussion about bundling several needed items through a grant application – air scrubber, heavy duty washer and dryer, possibly stone work by BBQ pits, and pressure washer. Tim, Bill, AJ and Ryan will discuss/prioritize what would be included on the grant request.
- EZ passes – Ellen continues to try to get in touch with someone regarding what we need.
- E-PCRs – Ryan reported that we still hope to go live at 1/1/19.
- Garrison boot credit – will get invoice to Lucy.

Back to Reports / Requests from Fire Department Chiefs

- Ryan discussed about purchase from Newegg – Toughbook computer, stylus, vehicle charger + two year accident protection + screen protector + military grade case. Cost approximately \$1140. Discussion that the screen protector is sold on Amazon but should look at Newegg too for comparable pricing. Table for now.
- Ryan also had medical supplies to order - \$963.69 from Moore Medical and \$150.92 from Bound Tree.
- Discussion about flare cases for apparatus and chiefs – cost is \$582.79 – pricing cheaper than what expected.
- Approval to make purchases noted above (less Toughbook computer which will be a Surface Pro) – with exception of screen protector. 1st motion by Dusty, 2nd motion by Peter – none opposed.

New Business

- Solar panels – Dusty will research pricing and incentives.
- New siren – Bill and Dusty will work on. Options could be to try to get through a grant, turn off the siren or go with an electronic siren.
- Tim received an email from the Village regarding the electric service and that the contractor wants them to sign up now when the pricing is low – but the current contract does not expire until June 2019. The Joint Fire District will no longer be under the Village once this contract expires so we need to start planning for our own contract.
- Discussion about new tires for 2771. The tires are on state bid – cost would be \$207 each (mounted/balanced) with the work done at Grand Gorge Tire. Tim approved to have done and the tires will arrive in a few days. Approval by Commissioners – 1st motion by Deidra, 2nd motion by Peter. It was noted that the old tires should be brought back.
- Clean out / renovation of the truck room floor has begun and the ceiling has been painted. Chief Vamosy's paint sprayer was used and then quit – another one for \$300 was purchased. Chief Vamosy will take this new one home once the project is completed to replace his personal sprayer. Will not get to the floor project due to time of year and cold weather for the trucks – will have to hold off until Spring.
- Discussion about hosting a Fire Prevention Open House on Saturday, 10/27 from 10am-4pm. Peter, Matt Taylor and Becky Smith will be working on it. There is a \$300 budget approved for event through the department.
- Discussion about cancer insurance. Cost is \$137 per member, but Bill Young said \$125 or less per person. Kevin Hull has not come back with anything yet – will try to finalize in December. Provident will have an offering as soon as they get New York State approval.

Public Budget Hearing

- Tim moved to close the public budget hearing at 8:10pm. No members of the SJFD district community came out tonight.
- Budget change – not allocate money to apparatus reserve, but rather put the money that was allocated for the apparatus reserve to a new line for bond repayment. 1st motion by Bill, 2nd motion by Deidra – none opposed.
- Motion to formally adopt proposed budget for 2019 – approved. 1st motion by Bill, 2nd motion by Dusty – none opposed.

Commissioner Reports / Discussion

- Deidra –
 - The website has been updated – fire and EMS stats are still needed.
 - Some interesting facts about the website:
 - October 2017 to October 2018 saw 990 users / 989 new users.
 - Over 1300 sessions navigated
 - Approximately 4,000 page views
 - Deidra noted that her company has bought a new server – need to add more pictures to the website.
 - Discussion about a members only log in page.
 - Deidra noted that the Newegg order is here – computers, toner, hard drive, waiting on software order (see what is needed). It was a real hassle to get an account set up with Newegg so the SJFD debit card was used. With there being a \$1500 transaction limit on the card, a call for approval was also needed.
- Dusty –

- Dusty and Tim have both been in contact with Tom Ehrhart – he forgot to call the supplier and will be getting back to Tim. Entry door project will not be done this year.
- Lighting project has been given the go ahead to finish upstairs, downstairs, outside + need diffusers.
- Overhead doors – the last panel is in.
- Need to complete electric and switches upstairs.
- Peter –
 - Primer issue on 2713 – has been taken care of.
 - Issues on 2712 (oil in coolant reservoir) – waiting until up and running and will do after servicing at Jamie’s Truck Service. Dusty will get a price quote.
 - Batteries – need to be cleaned – need to review all the trucks.
 - Working on cleaning or replacing switches.
- Bill –
 - Nothing to report at this time – waiting on County for radios.
- Tim –
 - Standby generator service – email was sent, waiting to hear back.
 - EMS six month status update –
 - Ryan handed out charts to show call volume and there was discussion to continue with the First Responder operations as we have met the goal of 50% or better response rate. Discussion to keep going until any issues/problems are identified.
 - Discussion that Deidra will work with Lucy to purchase a Surface Pro for SFD EMS using comparative pricings. 1st motion by Bill, 2nd motion by Dusty – none opposed.
 - Ryan noted that the actual E-PCR program cost is approximately \$2,000 when it goes live and most likely will not carry over. The Commissioners will commit to as long as go live at January 1, 2019.
 - Dun & Bradstreet letter received regarding someone wanting to review our credit business file. Ellen will look into.
 - Tim noted on behalf of Lucy a concern regarding gas usages for Chief – 600 gallons (\$1780+). Discussion about how best to handle. Bill suggested document longer trips and Tim will speak with Bill Young regarding reimbursement.
 - Fulton County Civil Defense & Fire Coordinator letter re: using a frequency that is licensed to Stamford Joint Fire District. OK to use as it is far enough away and will not interfere with our operations. OK for Tim to sign letter to approve usage.

Other Business

None.

Meeting adjourned at 9:05 p.m.

Respectfully,

Ellen Kennedy
District Secretary