

STAMFORD JOINT FIRE DISTRICT

Minutes

November 13, 2018

The regular monthly meeting of the Board of Commissioners of the Stamford Joint Fire District was called to order at 7:00pm by Chairman Tim Powell.

The Pledge of Allegiance was recited.

Present were: Lucy Chichester, Deidra Hill, Ellen Kennedy, Dusty King, Peter Pioppo, Tim Powell, Bill Sharick, Stamford FD Chief AJ Vamosy, Stamford FD EMS Chief Ryan Hejnal and Director of Emergency Services/County Car 1, Steve Hood.

Steve was invited to speak with the Commissioners regarding thoughts/ideas/concerns regarding future radio and pager communications for the department, as well as the county.

Points made during the conversation included:

- In April 2018 the bid was awarded to Sky Climber Telecom for five sites in order to complete the system. The goal is to have the project done by end of December 2018. Currently Bobcat is complete due to its location.
- A recent local winter weather event and heavy radio traffic proved that the system is needed more than ever – the goal is to have up and running by July 2019.
- In the Margaretville area, sites are still being visited to find the right one.
- The new system design will allow all towers to talk together – including being able to communicate to Hancock, for example. There was discussion that it could be an issue regarding air chatter/stepping on each other – that should not happen.
- Contracted with one radio provider – Harris-Tait System on state contract – bid was not needed. PMC Wireless out of New Jersey is the supplier. Creative Electronics in Laurens is the local vendor.
- Steve distributed a memo from Mark Hoppe at Blue Wing Services. Basically, if we chose to use another vendor, you would provide this memo to the new vendor so they can see what the requirements would be.
- Discussion about VHF usage. System has not been tested. Keep own frequencies and VHF only used for pagers.
- Discussion that the 911 dispatchers will need to repeat what has been transmitted and if there is any change. Example: status of a structure fire call. They would need to re-page to cancel last call.
- Harris-Tait does dual band radios – all purchasing has not been finalized yet and each department has their own specific needs. Discussion that it would be great if portables were dual band.
- Discussion that if we went with another installation company, the \$150 fee is the county's contract price and may pay toward the installation fee (not finalized yet).
- Discussion to have all radios temporarily mounted until everything is finalized. Thought is to schedule two appointments – one for review of what is needed/location for installation and second for the actual installation. For our department, we will most likely be a one-shot deal as we are not going to have the low band radios removed due to contact required with Schoharie County.
- Radios can be customized and will be part of the package. Just need to let the installer know the frequency order.

- An \$800,000 grant is in place to purchase radios and pagers. Three Chiefs and base radio will be provided + mobiles for every fire truck + pagers for every active member.
- Discussion that some departments have siren and some don't.
- Tim asked for pricing on dual decking to send in for a grant by end of the year.
- Discussion about Unication and Motorola products as well as the use of River Valley.
- Chief Vamosy asked about an email that Steve had sent regarding a listing he needed for radio locations. Steve said no need to fill out – it will be obvious during the two part scheduled appointment.
- Chief Vamosy asked about repairs. Steve said as long as the radio was purchased under county contract, it will be covered.

Steve concluded his presentation at 7:30pm.

The Minutes from the October meeting were read and approved – 1st motion by Bill, 2nd motion by Deidra – none opposed.

Reports / Requests from Fire Department Chiefs

- Ryan – discussion about order from last month and that one item was discontinued (Quick Clot). We should be getting a credit for \$88 from Moore Medical (new company name is now McKesson). Corrected items + miscellaneous supplies = \$577.72. Also noted an \$8 item price was changed to \$38. \$470 to spend – OK. 1st motion by Deidra, 2nd motion by Peter – none opposed.
- Chief Vamosy –
 - Regarding officer helmets that are broke. Discussion to see Commissioners at the December meeting + also to discuss a broken zipper on one of the new flare kits.
 - The truck room floor overhaul has been started. Continue to paint and clean out. Need to get garbage items to dump as soon as possible otherwise they are picked through and being kept.
 - The company for the clothing donation box came by to work on it and it was gone – they were not happy. They were told we do not want it back at the fire house and that it was moved to the Village barn.

Presentation of Bills

<u>Vendor</u>	<u>Amount</u>
Ace Hardware	\$ 62.39
Bound Tree Medical	\$ 85.76
First Due Services, LLC	\$ 2,515.00
Grand Gorge Tire	\$ 838.88
Margaretville Telephone	\$ 96.68
MIBH / Healthworks	\$ 125.00
Moore Medical	\$ 841.19
Newegg Business	\$ 1,393.97
NYSEG	\$ 765.55
NYSIF	\$ 2,620.83
Oneonta Garage Door	\$ 505.00
Overhead Door	\$ 485.00
Paraco	\$ 74.56

SFD	\$	528.20
Sherman Air Services	\$	295.00
WEX Bank	\$	432.60
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	\$	11,665.61

Approval of bills as presented – 1st motion by Dusty, 2nd motion by Peter – none opposed.

Discussion that Ryan needs to provide gas receipts for September and October.

Treasurer’s Report

Checking Account	\$	2,815.70
General Fund Account	\$	60,189.51
Apparatus Reserve	\$	26,075.22
Repair Reserve	\$	22,968.75

- It was noted that \$1,720.60 was received from Utica National (dividends).
- Discussion regarding the lighting project in the fire house. (Approved at prior meeting to be performed during the 2018 budget year approx. \$6500 to be encumbered)
- Motion made to have Lucy transfer appropriate monies from ‘blacks to reds’ where necessary. 1st motion by Peter, 2nd motion by Deidra – none opposed.
- Discussion to increase payment to the election overseers from \$35 to \$50. Approved. 1st motion by Dusty, 2nd motion by Bill – none opposed.

Old Business

- Upstairs office status – a work in progress/coming along. Thought is to consolidate down to two desks in the office.
- Truck room floor status – slow progress.
- Purchasing policy – no updates.
- Robinson Broadhurst Grant –
 - Need to work on – maybe do on Thursday night and hold a Board of Directors meeting.
 - Discussion about the Explorer program and that it is getting expensive. \$33pp to register and \$6pp for insurance. The charter renewal date is planned to be streamlined at the end of January. Registration is required for troops and Explorers. Board of Directors needs to discuss any next steps in further detail.
- EZ passes for 2771 and 2772 – in progress.
- EPCRs – the first year has been paid in full (\$250).
- Hose testing wrap up – it went well and need to replace two nozzles. Pricing will go up one cent more per foot next year (will be 25 cents).
- Electric service contract – Tim is working on. Need wording for renewal extension – by March 2019 as the contract expires July 2019.
- Cancer insurance – we are waiting for information from Provident. \$137pp for Class A’s through the Hartford coalition. Can go back five years/interior members only.

New Business

- New tires have been mounted on 2771.
- Discussion about tires for 2761. Right now they are very busy with the first winter weather, but will look into.

- Application for full-time member status for Jon Cole. He would like to move from Explorer to full-time emergency and the department has accepted his request. Awaiting clearance regarding background check. Commissioners accept him as well, pending clear background check – 1st motion by Dusty, 2nd motion by Peter – none opposed.
- Discussion about upcoming elections and one Commissioner spot to be filled (5 year term).

Commissioner Reports / Discussion

- Deidra –
 - Minutes and call stats are up to date on the website.
 - Still need to do website training so others can access/update/changes, etc.
 - Waiting for upstairs office to be completed and set up before ordering software package.
- Dusty –
 - Entry doors project is in progress with Tom Ehrhart. Tim spoke with Tom – roughly \$6,000/door which includes everything. Per factory representative, it is in progress.
 - Lighting project – Ken King is currently out of town.
 - Overhead doors need to be painted – too cold outside currently.
 - Solar panel pricing and incentives – in progress.
 - Siren options – in progress.
 - Brackets for air packs – in the works.
 - 2731 is currently being stored at Dusty's barn – Kevin at AllMack is not ready for it.
 - 2712 repairs – meeting at Jamie's Truck Services in Oneonta next week.
 - Will do electric and switches upstairs.
- Peter –
 - Required servicing on all trucks will not happen until next spring – too late in the year now.
 - Need a work detail to clean up the batteries on the trucks.
- Bill –
 - There continue to be issues with radios and pagers for members. That should be cleared up in the next few months with the county grant program.
 - Door lock kits needs to be handed out to the four Chiefs.
- Tim –
 - Building wish list – coming along.
 - Standby generator service – we were forgotten about. It was serviced today so we should be good.

Other Business

- Peter is going to look into options for an office scanner for large volume so we can digitalize some of the paper files.
- Ellen is going to look into purchasing another shredder for the office as the new one purchased in the spring is no longer operable. Approved – 1st motion by Deidra, 2nd motion by Dusty – none opposed.

Meeting adjourned at 8:30 p.m.

Respectfully,

Ellen Kennedy
District Secretary