

STAMFORD JOINT FIRE DISTRICT

Minutes

February 13, 2019 *

** Meeting held on Wednesday due to snow storm on 2/12/19.*

The regular monthly meeting of the Board of Commissioners of the Stamford Joint Fire District was called to order at 7:05pm by Chairman Tim Powell.

The Pledge of Allegiance was recited.

Present were: Deidra Hill, Ellen Kennedy, Dusty King, Tim Powell, Bill Sharick, Stamford FD Chief AJ Vamosy, and Stamford FD EMS Chief Ryan Hejnal.

The Minutes from the January meeting were read and approved – 1st motion by Deidra, 2nd motion by Bill – none opposed.

Reports / Requests from Fire Department Chiefs

- Stamford FD Chief AJ Vamosy –
 - New member applications:
 - Gracie Taylor – applying for newly formed Junior Firefighter post (which will take the place of Explorer post).
 - Rachel Schoonmaker – emergency member already enrolled in current EMS class.
 - Both have been accepted by department membership and background checks have been sent out.
 - Motion to approve, pending cleared background checks – 1st motion by Bill, 2nd motion by Dusty – none opposed.
 - Hose testing to be performed in the spring by First Due Services. Contract signed by Chief Vamosy to be submitted.
 - New radio system:
 - The county fire advisory committee had a meeting regarding the radio systems – answers are still needed.
 - Hoping to have construction completed now by mid-July and by the end of August have system completed.
 - By mid-September the hope is to have system on and useable by departments.
 - Discussion regarding what our needs are as well as options. We should speak with someone regarding what our next steps are. Perhaps Kenny from KJBL Electronics can come to the April SJFD meeting (Dusty to reach out to him).
 - Ryan Hejnal will work on getting program software and hardware for Unication system. Order through the District with approximate cost being \$75.00. 1st motion by Dusty, 2nd motion by Deidra – none opposed.
- EMS Chief Ryan Hejnal –
 - Discussion about ByLaw changes to delete Explorer post reference and insert created Junior Firefighter post. Approved. 1st motion by Deidra, 2nd motion by Bill – none opposed.

- New mannequins need to be ordered – requirement as of 2/1/19. Would like to order two sets at \$567.94 each + S/H = \$1248.90. Approved. 1st motion by Bill, 2nd motion by Dusty – none opposed.
- EPCR program is live, up and running – need to set up on the fire report side with Chief Vamosy and 2nd Assistant Chief Don VanEtten.

Presentation of Bills

Tim presented on Lucy's behalf

<u>Vendor</u>	<u>Amount</u>
Ace Hardware	\$ 32.19
Command C / Unication	\$ 72.49
Donald Stone	\$ 355.00
Extrication Concepts	\$ 781.37
King Electric	\$ 3,803.78
King Electric	\$ 1,223.90
Margaretville Telephone	\$ 95.38
Margaretville Telephone	\$ 121.53
Mark Powell	\$ 900.00
NY Labor Law Posters	\$ 20.90
NYSIF Workers' Comp	\$ 2,620.83
On Star	\$ 20.00
Paraco	\$ 275.64
Paraco	\$ 263.85
Paraco	\$ 486.66
Sherman Air Services	\$ 1,098.00
Tri-County Communications	\$ 90.00
WEX Bank	\$ 380.07
	<u>\$ 12,641.59</u>

Approval of bills as presented – 1st motion by Dusty, 2nd motion by Deidra – none opposed.

Treasurer's Report

Checking Account	\$ 10,588.92
General Fund Account	\$ 100,696.19
Apparatus Reserve	\$ 26,078.51
Repair Reserve	\$ 29,929.99

It was also noted:

- Received from Town of Stamford \$42,785.20
- Received from Town of Gilboa \$36,820.70
- Transferred \$8,000 to repair reserve
- Transferred \$60,000 to general fund savings

Old Business

- Upstairs office status – a work in progress/coming along.
 - Computers are here – work on in the next 1-2 weeks to get hooked up.

- NAS system – Peter is working on. Can use on any device that is approved/authorized so no need to leave a computer on 24/7.
- Discussion about purchasing a basic laptop for Bill so he can continue admin duties (equipment maintenance, airpacks, etc.). Deidra will work with Bill to get needs and pricing.
- Bill shared idea about having a defensive driving course for our members. SFD would host with SJFD to pay for. \$40pp and would need one month lead time to put class together. Discussion to offer it bi-annually to our members. Good idea – approved. 1st motion by Bill, 2nd motion by Dusty – none opposed.
- Purchasing policy – no updates.
- Discussion about cancer policy and that we need to discuss further. Ellen to reach out to Kevin Hull to have him attend our March SJFD meeting if he is available. Since it could be a lengthy discussion, have the March meeting start at 6:00pm.
- Discussion about upcoming SJFD meetings and Commissioner schedules. We will have the March, April, May, June and July meetings on the second Wednesday of the month while Dusty completes his EMT class. 1st motion by Dusty, 2nd motion by Deidra – none opposed.

New Business

- SFD Junior Firefighter post – ByLaw change and work on drafting insurance coverage for those members. Ellen will reach out to Kevin to ask him to come to March meeting to review.
- SFD / SJFD Sexual Harassment policy – discussion about documents and to tentatively adopt at this meeting. Tim will send documents to Bill Young for review and Bill Sharick will review documents to see if anything needs to be changed. Approved as presented with one change – 1st motion by Dusty, 2nd motion by Deidra – none opposed.
- Discussion about installing a phone line in the new upstairs office; discussion about a separate phone number and/or fax line for the CADs. Hold off for now and check to see if county could split up the rip and runs, or maybe we look into an efax account.

Commissioner Reports / Discussion

- Deidra –
 - Minutes are up to date on the website.
 - Need fire and EMS call stats for the website.
 - Software for computers in new office on hold for now – work on next month.
 - NAS system – Peter and Deidra are working on for next month.
 - As noted earlier, new computers are here – Peter and Deidra to work on.
 - Discussion about purchasing a hub – approved. 1st motion by Bill, 2nd motion by Dusty – none opposed.
- Dusty –
 - Entry doors project is in progress with Tom Ehrhart – still need to speak to.
 - Electrical work is almost done.
 - Discussion about LDH coupling – purchase six (6). 1st motion by Dusty, 2nd motion by Bill – none opposed.
- Peter (did not attend meeting) –
 - Trucks are all in pretty good shape
 - still need to look at/clean batteries
 - 2761 chains worked OK yesterday – no issues
 - Need electric hook up for lead cord where 2771 is parked
- Bill –
 - Pagers and portables are almost gone/not a lot left to give out to members.

- No low band portables available. Discussion to have Ryan look for some inexpensive portables.
 - Will be working on inventory/spare inventory with Paula Schoonmaker.
- Tim –
 - Building wish list – coming along.

Other Business

Letter from CMT regarding being acquired by American Medical Response (AMR). Closing date looks to be in late March 2019. Letter advises that once the switch is official, all current contracts with CMT will end and new contracts will need to be negotiated with AMR.

Meeting adjourned at 9:20 p.m.

Respectfully,

Ellen Kennedy
District Secretary