

# STAMFORD JOINT FIRE DISTRICT

## Minutes

May 12, 2020

*Due to the ongoing COVID-19 pandemic, the Stamford Joint Fire District meeting was held in person in our upstairs meeting room with proper social distancing maintained. Members of the community who wished to join the meeting were provided with call in information.*

The regular monthly meeting of the Board of Commissioners of the Stamford Joint Fire District was called to order at 7:30p.m. by Chairman Tim Powell.

The Pledge of Allegiance was recited.

Present were: Deidra Hill, Ellen Kennedy, Dusty King, Peter Pioppo, Tim Powell, Bill Sharick, Stamford Chief AJ Vamosy, Stamford 1<sup>st</sup> Asst Fire Chief Don VanEtten, and Stamford EMS Chief Ryan Hejnal.

The Minutes from the April meeting were read and approved with minor corrections. 1<sup>st</sup> motion by Bill, 2<sup>nd</sup> motion by Deidra – none opposed.

### **Presentation of Bills**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>
Ace Hardware	\$147.80
AT&T Mobility	\$191.15
Bound Tree	\$242.50
Catskill Seasons LTD	\$479.76
Donald Stone	\$90.00
Fyre Fyter	\$180.75
Greene County Commercial Bank	\$40,706.68
KJBL Electronics	\$496.97
KJBL Electronics	\$1,719.18
KJBL Electronics	\$138.40
KJBL Electronics	\$670.50
KJBL Electronics	\$711.00
KJBL Electronics	\$600.00
Margaretville Telephone	\$95.50
Margaretville Telephone	\$121.53
MES	\$676.20
NAPA	\$75.20
NYSEG	\$1,082.11
WEX Bank	\$223.41
Young, Fenton, Kelsey & Brown	\$684.00
<b>TOTAL</b>	<b><u>\$49,332.64</u></b>

Approval of bills as presented – 1<sup>st</sup> motion by Dusty, 2<sup>nd</sup> motion by Peter – none opposed.

Noted that the bills for April (last month) were signed electronically by the Commissioners due to meeting not being in person. At this meeting, all bills for April were signed in person.

Noted that the payment to Greene County Bank (\$40K+), once paid, will mean that 2711 is fully owned by SJFD/SFD.

### **Treasurer's Report**

Checking Account	\$ 9,648.98
General Fund Account	\$ 140,250.44
Apparatus Reserve	\$ 26,084.77
Repair Reserve	\$ 22,764.81

NYSIF dividend checks received: \$10,401.65 and \$93.33

Unpaid bills total = \$47,528.94 until review/approval at this meeting. Bills paid prior to meeting are recurring ones which Lucy has prior approval to take care of.

Noted that we will have approximately 50% left out of the budget once the bills are paid.

### **Privilege of the Floor**

No one on line at this time. They have been advised that if they have any questions about this meeting, they can contact the District Secretary via email and their questions will be part of correspondence at the next SJFD meeting.

### **Reports / Requests from Fire Department Chiefs**

- Chief Vamosy noted the following –
  - New members – none this month.
  - Discussion about printer in the upstairs office and everyone needs to make sure they are logged off if they are not using computer. Also, scanner is affected if you do not log off as only one person can be logged on that at a time.
  - Looking for approval for boots – two sets were approved – need third set for Elijah Thomas. \$1,118.04 for the three sets.
  - Discussion about fire extinguishers -- \$116 per (verbal quote). At least three members need.
  - Discussion from previous meetings about ordering extra turn out gear for interior firefighters. Matt Taylor noted that he does not need an extra set of gear ordered.
  - Discussion about boots for new member Leeman Markee -- \$372.68 for pair. His pair + three noted above would be approximately \$1500. Approved. 1<sup>st</sup> motion by Bill, 2<sup>nd</sup> motion by Deidra – none opposed.
  - Noted that we will start up trainings soon – get back to some normalcy while using common sense, watch weather, get pumps wet again.
- Chief Hejnal noted the following –
  - Noted went live with the new EPCR program during the last week of April. Still need to work out interface issues with CAD.
  - Discussion about CON status and that there is no one in the offices at the Department of Health. It is automatically extended as long as the paperwork was turned in – which it was. Per Joe Farrell at the DOH, all EMT certs are extended for one year.

### **Old Business**

- Clean out and renovation of upstairs office – still a work in progress. The cables need to be tidied up. **TABLED** for now due to COVID-19.
- Compliance with policies and forms – can do with the SOGs and then be adopted. Discussion about the SFD website and have resources posted there – would be a centrally located resource for the members. **TABLED** for now due to COVID-19.
  - Purchasing
  - Code of ethics
  - Social media
  - Membership approval resolution
  - Records retention policy
  - Policy on public comments at meetings
  - Information technology use policy
  - Credit card use policy
  - Workplace violence prevention policy
- Automatic door closer for upstairs office. Tim and Joe Hornbeck looking into. Reminder that we also need to get stoppers mounted on certain doors (swing up/down vs. using a wood wedge). **TABLED** for now due to COVID-19.

- Discussion about department trainings. Will start doing again – watch for announcements.
- Provident Insurance coverage – a rep is scheduled to come down on training night to discuss coverage with SFD members. **TABLED** for now due to COVID-19 and when OK to have group gatherings.
- Bassett contract / department physicals – noted in April that we will have to continue with Bassett and their contract rates. **TABLED** for now due to COVID-19.
- Portable decontamination unit for scenes – **TABLED** for now due to COVID-19.
- EMS powerpoint presentation at Town Board meetings -- **TABLED** for now due to COVID-19.
- LOSAP program updates – Peter will continue to work on – offices are closed right now. **TABLED** for now due to COVID-19.
- Paving project update – sealing and striping in Spring 2020. Tim contacted KCK Paving – not open yet – will get on their list to get a quote.

### **New Business**

Discussion about COVID-19 and how it affects the district, department and business. It was noted that we seem to be doing OK, functioning and trying to move forward while using common sense. Bill discussed that he was tested – showing no symptoms and how the process worked.

### **Commissioner Reports / Discussion**

- Deidra –
  - For the website – minutes are posted. Tim noted that he spoke with Ellen and that we need to try to post DRAFT minutes to the website within 14 days after meetings and then follow up by posting the finalized/approved minutes.
  - Discussion about members only area on the website and easy access button added.
  - Discussion about 'no parking' signs – Joe was going to share a catalog he had with Deidra. **TABLED** for now due to COVID-19.
- Dusty –
  - Door kickplates are on back order.
  - Still need to work on lighting, electric outlets. Noted that his brother will be back in town on May 15<sup>th</sup>. **TABLED** for now due to COVID-19
  - Shore line for 2771 (Tim to order) **TABLED** for now due to COVID-19
  - Discussion about attire for EMTs when on scene – still need to do and Bill will help. **TABLED** for now due to COVID-19
  - Discussion to replace/upgrade ballast on SFD sign by the firepits. **TABLED** for now due to COVID-19
- Peter –
  - Truck battery cleaning – still need to do + 2020 replacements. **TABLED** for now due to COVID-19
  - Back up alarms – 2713 and 2761 need to do. **TABLED** for now due to COVID-19
  - Clean truck compartments – remove rust, paint, etc. – need to do. **TABLED** for now due to COVID-19
  - Recruit NY event – postponed for April date – hope to reschedule for future.
- Bill –
  - Noted that all pagers are out to members, a few pagers are still out for repair, and discussion if all radios have been given out.
  - Discussion that Bill and Cliff Mueller should get radios.
  - New hi-bands are here – 3 of the 5 being programmed.
  - Airpacks were checked last week – all 13 are back in service.
  - Four cylinders were hydrottested and filled – five are out of service due to date.
  - Fire extinguishers have been checked and are back in service.
  - 911 signs and the Town of Gilboa – been making signs at home. **TABLED** for now due to COVID-19
  - Commissioner polo shirts – working with Deidra and Peter will finalize the SJFD logo. **TABLED** for now due to COVID-19
- Tim –
  - Building wish list – a few more things to get done. **TABLED** for now due to COVID-19.

- Nothing to report on the transfer of the firehouse from the Village to the District.
- Landing zone at DEC building – probably not going to happen due to state and DEC 50% reduction of personnel and no construction going on.

### **Other Business**

- Options for a siren – Dusty and Kenny King still need to look into. Dusty does have some information about replacing one or both – will share. **TABLED** for now due to COVID-19. Discussion to disable the siren again due to drawing so much electricity/high cost to power.
- Solar panels – nothing to report. **TABLED** for now due to COVID-19.
- Reminder for December 2020 – interior list to Kevin + annual claims report to OFPC.
- Robinson-Broadhurst grant status – should know by end of May: air scrubbers and Illuma Door (sp?), extra monies from ARGO to use for additional purchases
- Discussion about low band radio – bring it in to dispose of. Officers should keep their low band radios for now. Any other low band radios can be disposed of or surplus. Approved. 1<sup>st</sup> motion by Dusty, 2<sup>nd</sup> motion by Peter – none opposed.
- Tim noted that the Commissioners should take a good look at the budget – think about serious cuts for next year to help the taxpayers. This will come into play when do the budget workshop.
- Tim would like to purchase a new small desk lamp for upstairs office as the current lamp does not work properly anymore. Approved. 1<sup>st</sup> motion by Bill, 2<sup>nd</sup> motion by Peter – none opposed.

Meeting adjourned at 8:30p.m.

Respectfully,

Ellen Kennedy  
District Secretary